



Application for Employment

Chitimacha Tribe of Louisiana
P.O. Box 661
Charenton, LA 70523

Please print

Equal access to programs, services, and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department

Name: _____

Physical Address: _____

Mailing Address: _____

Contact #: _____ Email: _____

Position(s) applied for: _____

Type of employment desired: Full-time Part-time Substitute Temporary

If necessary, best time to call you: AM PM

Are you legally eligible for employment in this country? Yes No
(Proof of identity and eligibility will be required upon employment.)

Are you over the age of 18? Yes No
(If not, you may be required to provide authorization to work.)

Have you ever been employed here before? Yes No

Have you ever been employed at Cypress Bayou Casino Hotel before? Yes No

If yes, give date(s) from: _____ to: _____

Will you travel if the job requires it? Yes No Will you work overtime if required? Yes No

Do you have a valid Driver's License? Yes No

Have you ever been bonded? Yes No

Answering "yes" to the following questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness, and nature of the violation, rehabilitation and position applied for will be considered.

Have you ever been arrested for or charged with a criminal offense (other than minor traffic violations)?

Yes No

If yes, with regard to each offense, please provide the type of offense, the date and location of the arrest or charge, and its disposition (e.g. dismissal, not guilty, also provide the sentence imposed and the status of any probation, parole, or supervisory term).

Have you ever pled "Guilty" or "No Contest" to, or been convicted of a felony? Yes No

If yes, please provide date(s) and details:

What is your desired salary range or hourly rate of pay? \$ _____ Per _____

Give at least three personal references including name, address, and telephone number. Please exclude family members.

Name	Address	Telephone	Number of years known

Employment History

Starting with your most recent employer, provide the following information.

Employer: _____

Telephone no.: _____

Dates employed: from month/year: _____ to month/year: _____

Job title: _____

Compensation: Hourly Salary \$: _____ Per: _____

Immediate Supervisor (for most recent position held): _____

May we contact for reference? Yes No Later

Why did you leave? _____

Summarize the type of work performed and job responsibilities:

Employer: _____

Telephone no.: _____

Dates employed: from month/year: _____ to month/year: _____

Job title: _____

Compensation: Hourly Salary \$: _____ Per: _____

Immediate Supervisor (for most recent position held): _____

May we contact for reference? Yes No Later

Why did you leave? _____

Summarize the type of work performed and job responsibilities:

Employer: _____

Telephone no.: _____

Dates employed: from month/year: _____ to month/year: _____

Job title: _____

Compensation: Hourly Salary \$: _____ Per: _____

Immediate Supervisor (for most recent position held): _____

May we contact for reference? Yes No Later

Why did you leave? _____

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May we contact for reference? Yes No Later

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Dates employed: from month/year: _____ to month/year: _____

Job title: _____

Compensation: Hourly Salary \$: _____ Per: _____

Immediate Supervisor (for most recent position held): _____

May we contact for reference? Yes No Later

Why did you leave? _____

Summarize the type of work performed and job responsibilities:

Explain any gaps in your employment, other than those due to personal illness, injury, or disability:

If not addressed on previous page, have you ever been fired or asked to resign from a job?

Yes No

If yes, please explain:

Skills and qualifications

Summarize any special training, skills, licenses, and/or certifications that may assist you in performing the position for which you are applying.

Do you have experience with computer operating systems such as Microsoft Windows?

Yes No

If yes, how many years? _____ When was the last time you used a computer operating system? _____

Do you have experience with computer software productivity applications such as Microsoft Word, Excel, PowerPoint, and email?

Yes No

If yes, how many years? _____ When was the last time you used such software applications? _____

Please list any other computer software you have experience using.

Other: _____	Years: _____
Other: _____	Years: _____
Other: _____	Years: _____
Other: _____	Years: _____
Other: _____	Years: _____
Other: _____	Years: _____

Educational background

Starting with your most recent school attended, provide the following information:

School (include City and State)	Years Completed	Completed	Major/Minor
		Diploma _____ Degree _____ Certification _____ Other _____ GED _____	
		Diploma _____ Degree _____ Certification _____ Other _____ GED _____	
		Diploma _____ Degree _____ Certification _____ Other _____ GED _____	
		Diploma _____ Degree _____ Certification _____ Other _____ GED _____	

List special accomplishments, publications, awards, etc.

Exclude information that would reveal race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve national guard or any other similarly protected status.

Is there any other job-related information you want us to know about you?

Applicant statement

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provide by me in this application, resume' or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for only 6 months. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

I also understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

I understand that this document is an application for employment and continued employment is not being offered. I further understand that my employment can be terminated at will at any time by myself or the Chitimacha Tribe of Louisiana for any or no cause. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the Chitimacha Tribe of Louisiana is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the Chitimacha Tribe of Louisiana's Chief Administrative Officer.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant: _____

Date: _____