



CHITIMACHA TRIBE OF LOUISIANA

TITLE OF POSITION: CHIEF FINANCIAL OFFICER

DEPARTMENT: ADMINISTRATION

JOB SUMMARY: Performs high-level leadership, managerial, administrative and financial responsibilities; provides oversight over the areas of accounting, budgeting, payroll, procurement, risk management, per capita, and other fiscal plans and programs; plans, implements and manages investment strategies; analyzes financial data for the Tribe and its related enterprises and advises council.

EDUCATION AND/OR EXPERIENCE: Bachelor's Degree in Accounting or Finance AND ten (10) years accounting, auditing, fiscal administration, investing or related experience including Four (4) years' experience at a senior accounting management level, CPA required.

ADDITIONAL REQUIREMENTS:

- Must be able to successfully pass a background screening/investigation.
- Pre-employment and random drug screen.
- Valid driver's license is required when driving vehicles for work-related purposes.

BENEFITS: Medical Insurance (Federal Program), Dental / Vision Insurance, Critical Illness Insurance, 401(k) Employer Match, Paid Time Off (PTO), Employee Discounts, Employer Paid Life Insurance, Short Term / Long Term Disability and Life Insurance.

HOW TO APPLY: View our website, www.chitimacha.gov, or visit the Human Resources Department at 230 Chitimacha Loop, Charenton, Louisiana. Applications are accepted: Monday–Thursday 7:30 a.m. – 5:00 p.m. and Friday 7:30 a.m. 11:30 a.m.

CLOSING DATE: OPEN UNTIL FILLED

PREFERENCE WILL BE GIVEN TO QUALIFIED NATIVE AMERICANS PURSUANT TO PUBLIC LAW 93-638 AND THE INDIAN SELF-DETERMINATION AND EDUCATION ASSISTANCE ACT AND THE INDIAN CIVIL RIGHTS ACT 25 U.S.C. 450e(B).