

POSITION ANNOUNCEMENT

Chitimacha Administration Office Grants Manager

SUMMARY: The primary purpose of this position is to research, identify, coordinate, and submit applications for relevant additional resources for the Chitimacha Tribe as well as providing grant support functions as required.

EDUCATION AND/OR EXPERIENCE: A Bachelor's degree in Community Development / Planning or Business Administration AND Preferably three (3) years of grant writing experience.

Preference will be given to qualified Native Americans; Subject to pre-employment and random drug testing; A background investigation will be required.

TO APPLY: View our website www.chitimacha.gov, or visit the Human Resources Department at 230 Chitimacha Loop, Charenton, LA. Applications are accepted: Monday–Thursday 7:30 a.m. – 5:00 p.m. and Friday 7:30 a.m. 11:30 a.m. Deadline for submission of application will be **Open Until Filled.**

